

From: Peter Holbrook
To: _____
Subject: Potential Clients
Sent: 14:02 Friday 25th April

Hello _____,

Thanks again for coming in at such short notice; I trust that you are settling in well?

I was wondering if you wouldn't mind looking over these company summaries and seeing which one we should take on as our next project, regarding ACP's client requirements and keeping in mind that a singular office location would be preferable. Unfortunately I do not have time to look through the information and would greatly appreciate your input.

Thank you,

Peter

 **Breakdown of Company Profiles**

VistaCorp

Registered Address	Annual Income	No. of Locations	No. of Employees	Year Established
118 Saxton Street Morborough Thaines TN17 4GN	£5,910,600	2	31	2001

VistaCorp – A London based company of graphic designers looking to allocate capital required to increase their workforce.

Soltrex Limited

Registered Address	Annual Income	No. of Locations	No. of Employees	Year Established
15 Montague Way Abbingdon Tollsbury GB6 9LB	£5,430,500	1	22	2007

Soltrex Ltd – A small software company based in London, who wish to reduce unnecessary costs to the business.

Halcyon Incorporated

Registered Address	Annual Income	No. of Locations	No. of Employees	Year Established
211 Holden Avenue Farningham Cresswell CW16 7TU	£12,750,000	1	106	1999

Halcyon Incorporated – A central heating company based in Madrid. They have requested a financial forecast prior to accepting a business proposal.

Thorpe Solutions

Registered Address	Annual Income	No. of Locations	No. of Employees	Year Established
6 Maywell House Derry Haynes Ashdown SD13 8CT	£5,350,000	2	24	2005

Thorpe Solutions – A recruitment service seeking advice regarding budget allocation and reduction in outgoings. The company is based in France, but in the process of transferring to a London office.